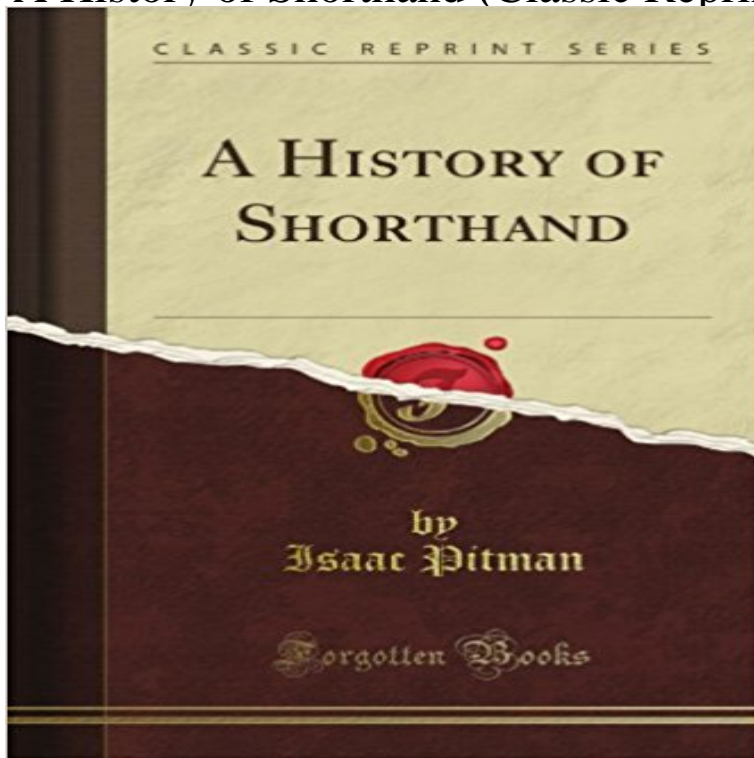


A History of Shorthand (Classic Reprint)



The art of Phonography may be easily acquired. Experience has shown that its principles are mastered by most learners in a very short space of time, and that an hours daily practice in reading and writing, for two or three months, will ensure tolerable facility in using it. The student is particularly cautioned against attempting to write with rapidity at the outset. When his hand has become accustomed to trace the simple geometric forms of the phonographic characters with correctness and elegance, he will find no difficulty in writing them quickly ;but if he lets his anxiety to write fast overcome his resolution to write well, he will not only be longer in attaining real swiftness, but -will always have to lament the illegibility of his writing. The learner should write upon paper ruled with single lines, and he may use either a pen or a pencil. A pencil is recommended for exercises, and a pen for ordinary writing and reporting. A s, however, the reporter is sometimes so situated that he cannot use a pen, he should accustom himself, at times, to report with a pencil. The pen or pencil should be held as for longhand writing, and the elbow be turned out, so that the letter bcan be struck with ease. The heavy vowel dots should be produced by PRESSURE, and not by a circular motion of the pen-point. The use of Phonography by shorthand writers, says Mr Munson in the preface to his Compute Phonographer for the United States, has become so general, and the superiority of the system over all other kinds of stenography is so universally acknowledged, that it is now unnecessary to say anything of its comparative merits, or to press its claims upon the public, for no one about to commence the study of shorthand would think for a moment of taking up any other.(Typographical errors above are due to OCR software and dont occur in the book.)About the Publisher Forgotten Books is a publisher of historical

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